



Embassy of the Republic of the Philippines
Pasuguan ng Pilipinas
Seoul



BIDS AND AWARDS COMMITTEE

NOTICE TO PROCEED

31 May 2026

Dear Mr. Lee,

Please be informed that per Notice of Award dated 28 May 2026, issued by the Head of Procuring Entity, your company, **LALA PARTY STUDIO**, is hereby given this Notice to Proceed in connection with the procurement of a contract for professional catering services during the opening reception of the exhibition titled "Philippines-Korea: Enduring Friendship through Art" at the Philippine Showroom, upon signing of the Contract.

This Notice is issued in accordance with the 2025 Implementing Rules and Regulations of Republic Act No. 12009, otherwise known as the New Government Procurement Act.

Sincerely yours,


BERNADETTE THERESE C. FERNANDEZ
Ambassador and Head of Procuring Entity

Mr. DONG-HYUN LEE

Manager, Lala Party Studio
Suite 401, Park Plaza, 470-1 Geumo-dong
Uijeongbu-si, Gyeonggi-do
E-mail: lala_party_studio@naver.com
Mobile No.: 010-8323-0515

CONTRACT

The Contract for Professional Catering Services during the Opening Reception of the Exhibition titled "Philippines-Korea: Enduring Friendship through Art" at the Philippine Showroom ("Contract") is entered into between the **EMBASSY OF THE REPUBLIC OF THE PHILIPPINES** in Seoul ("Embassy"), with its office at 80 Hoenamu-ro, Yongsan-gu, Seoul 04346, represented by Ambassador Bernadette Therese C. Fernandez, and **LALA PARTY STUDIO** ("Caterer") with its office at Suite 401, Park Plaza, 470-1 Geumo-dong, Uijeongbu-si, Gyeonggi-do, represented by Mr. Eunmi Yoo, CEO, jointly known as "Parties".

I. Objective

The Embassy agrees to hire the Caterer for the opening reception of the exhibition titled "Philippines-Korea: Enduring Friendship through Art" at the Philippine Showroom, known as the "Event." The details of the event are as follows:

- a. Date: 04 June 2026 (Thursday)
- b. Time: 4:00 PM until 7:00 PM, with ingress at 2:00 PM and egress at 7:35 PM
- c. Address: Philippine Showroom, 1F President Hotel, Seoul

II. Scope of Work

The Caterer shall provide professional catering services for the event, which include the following:

- a. Food and beverage good for seventy-five (75) persons
- b. Set-up of a buffet table spread
- c. Two (2) servers
- d. Clean up after the event

III. Contract Price

Based on the scope of work of the Caterer listed above and as agreed by the Parties, the contract price for this project is **Two Million Ninety Thousand Korean Won (KRW 2,090,000)**. The contract price is fixed, regardless of the confirmed number of guests attending the event.

IV. Attendees

The Caterer agrees to provide services for seventy-five (75) persons guaranteed at the Event.

V. Menu

The Caterer, as approved by the Embassy, shall provide the following during the event:

- a. Food
 - i. Caprese Skewers
 - ii. Chicken Tortilla Roll (Halal)
 - iii. Hummus Open Sandwich (Halal)
 - iv. Green Onion Cream Cheese Finger Bread
 - v. Guacamole Shrimp Open Toast
 - vi. Egg Tart
- b. Beverage
 - i. Fruit Juice

VI. Food and Drink Services

The Caterer agrees to deliver the items on the menu through food stations at the buffet table:

- a. Two (2) servers
- b. Tablecloths (white) for buffet tables
- c. Table styling

The Embassy shall provide three (3) buffet tables.

VII. Indemnification and Hold Harmless

After thorough investigation and determination that food and drinks served by the Caterer caused the foodborne illness, the Caterer agrees to indemnify and hold the Embassy from any claims, actions, suits, procedures, costs, expenses, damages, and liabilities, including attorney's fees brought as a result in the Caterer's negligence in the preparation or delivery of food and drinks served under this Contract and to reimburse them for any such expenses incurred. Packing up the remaining food after the event is explicitly prohibited. If any remaining catered food is packaged or taken off-site after the event, the Caterer shall not be held liable for any issues arising from its (referring to the *packed, remaining catered food after the event*) storage, transportation, or consumption.

VIII. Terms of Payment

The Embassy shall pay the Caterer the total amount of **Two Million Ninety Thousand Korean Won (KRW 2,090,000)** for the professional catering services during the opening reception of the exhibition titled "Philippines-Korea: Enduring Friendship through Art" at the Philippine Showroom. The payment shall be deposited into the Caterer's bank account within ten (10) working days from the fulfillment of the Contract, and upon receipt of the

final invoice.

The bank account details of the Caterer are as follows:

- a. Bank Name : Hana Bank
- b. Account Name : Yoo Eunmi (Lala Party Studio
- c. Account Number : 120-890200-64807

IX. Miscellaneous

The Embassy and the Caterer agree to the following:

- a. *No Employer-Employee Relationship.* Nothing in the contract is intended or deemed to create any employment, partnership, agency, or joint venture between the parties.
- b. *Additional Services.* Any additional services (“Additional Services”) must be requested by either Party in writing and subject to the availability of suppliers and contractors in Seoul, South Korea.
- c. *Government Auditing Rules and Regulations.* The relevant accounting and auditing rules of the Government of the Republic of the Philippines shall cover this contract.

X. Severability

Should any provision of this contract be determined to be void, invalid, unenforceable, or illegal for whatever reason, such provision(s) shall be null and void; provided, however, that the remaining provisions of this contract shall be unaffected thereby and shall continue to be valid and enforceable.

XI. Termination

If either the Embassy or the Caterer breaches its obligations under this Contract, the other party may terminate this agreement by providing the breaching party with at least thirty days' written notice, except that such notice will not lead to termination if the breaching party remedies the breach before the thirty-day period ends.

XII. Settlement of Disputes

Parties shall exert their best efforts to amicably settle any dispute, controversy, or claim arising from the contract or the breach, termination, or invalidity thereof.

XIII. Observation of Laws

Both parties shall comply with the relevant laws and regulations of the Republic of Korea and the Republic of the Philippines in performing the

contract.

XIV. Immunity

Nothing in the contract shall be construed as a waiver by the Embassy of its diplomatic or consular immunity recognized under international law and national laws of the Republic of Korea.

XV. Entire Contract

This Contract constitutes the entire Contract between the Parties. No modification or amendment of this Contract shall be effective unless in writing and signed by both Parties.

01 JUNE 2026

[EMBASSY]


BERNADETTE THERESE C. FERNANDEZ
Ambassador
Embassy of the Republic of the Philippines

[CATERER]


EUNMI YOO
CEO
Lala Party Studio